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退費辦法與期限

Refund Policies and Deadlines

中文版

English Version

退費辦法與期限

一、註冊費

確定報名後，註冊費不予退還。

二、華語課程費用

- 開課前 2 週申請退費者，全數退還已繳費用。
- 開課前 1 週申請退費者，退還已繳費用之 60%。
- 開課第 1 週內申請退費者，退還已繳費用之 30%。
- 開課第 1 週後，不予退還。

-申請期限(台灣時間)

全數退還	退費用之 60%	退費用之 30%
6 月 18 日	6 月 25 日	7 月 9 日

三、英語授課課程(至少修 2 門，含參訪行程)費用

- 開課前申請退費，退還已繳費用之九成。
- 開課後未逾總上課時數三分之一，退還已繳費用之五成。
- 開課後逾總上課時數三分之一，不予退還。
- 若只申請退 1 門課，或參訪行程缺席未到，其參訪費用將不予退還。

-申請期限(台灣時間)

授課日期	退費用之 90%	退費用之 50%
7 月 5 日 至 7 月 14 日	7 月 2 日	7 月 6 日
7 月 19 日 至 7 月 28 日	7 月 16 日	7 月 20 日

四、住宿費用

- 入住前申請退費者，退還已繳費用之 50%。
- 入住後不予退還。

-申請期限(台灣時間)

住宿期間	退費用之 50%
7 月 1 日至 7 月 31 日	6 月 30 日

五、自費參訪退費

-行程異動須於 6 月 18 日前（台灣時間）完成，逾期恕不受理。

-行程不得轉讓他人使用，活動期間（7 月 1 日至 7 月 31 日）如因個人因素無法出席，將不予退費。

-6 月 25 日將確認成團狀態，若報名不足 15 名，將取消並全額退費，於夏日課程結束後還款。

-申請期限（台灣時間）

退費用之 90%	退費用之 50%
6 月 11 日	6 月 18 日

※請下載並填寫退費申請表，並於期限以前繳交至國合處(接受電子郵件或傳真)。

Refund Policies and Deadlines

• Registration Fee

- Registration fee is non-refundable.

• Tuition Refund for Chinese Language Study

- Students who apply at least 2 weeks prior to the first-day class will receive a full tuition refund.
- Students who apply at least 1 week prior to the first-day class will receive a refund of two-third tuition.
- Students who apply in the first week of classes will receive a refund of one-third tuition.
- After the first week of classes, the refund is not available to apply.
- Application Deadline (Taiwan Standard Time)

Full Tuition Refund	60% Tuition Refund	30% Tuition Refund
June 18	June 25	July 9

• Tuition Refund for English-taught Course Package (at least 2 courses with excursions)

- Students who apply before first-day class will receive a refund of 90% tuition.
- Students who apply before or on second-day class will receive a refund of 50% tuition.
- Students who apply for the tuition refund of only one course or do not show up for the excursion, the excursion fee will not be refunded.
- After second-day class, the refund is not available to apply.
- Application Deadline (Taiwan Standard Time)

English-taught Course Date	90% Tuition Refund	50% Tuition Refund
July 5 – July 14	July 2	July 6
July 19 – July 28	July 16	July 20

• Refund for Accommodation Fee

- Students who apply before the check-in day will receive a refund of 50% accommodation fee.
- After check-in, the refund is not available to apply.
- Application Deadline (Taiwan Standard Time)

Duration	50% Tuition Refund
July 1 – July 31	June 30

• Refund for Optional Excursion Fee

- All change requests should be made to the NCCU ISS in an ISS Refund Application Form via e-mail (until June 18, 2021 11:59 PM, Taiwan local time): nccuiss@nccu.edu.tw. Late requests will not be accepted.
- Packages cannot be used by anyone other than the applicant. During the NCCU ISS program period (from July 1 to July 31, Taiwan local time), no refund will be given for absent due to any personal reasons.
- Packages will be confirmed on 25 June, 2021, Taiwan local time. Packages with less than 15 students participating will be cancelled and a refund will be given to applicants after the ISS program.

90% Refund	50% Refund
June 18	June 25

• Refund Application Form

- Please submit the filled paper form to the Office of International Cooperation (OIC) before or on the deadline (the form can be submitted by e-mail or FAX).

2021 政大國際夏日課程退費申請表 (NCCU ISS Refund Application Form)

姓 Surname		名 Given Name	
報名班別 Applied Courses	<input type="checkbox"/> 華語課程 Chinese Language Study : <input type="checkbox"/> 4 weeks (July 5 – July 30)		
	<input type="checkbox"/> 英語授課課程 English-taught Course Package (at least 2 courses with excursion) July 5 – July 14 (Mon.-Wed.)		
	<input type="checkbox"/> Course Title (9:10 am – 12 pm): _____		
	<input type="checkbox"/> Course Title (1:30 pm – 4:30 pm): _____		
	July 19 – July 28 (Mon.-Wed.)		
	<input type="checkbox"/> Course Title (9:10 am – 12 pm): _____ <input type="checkbox"/> Course Title (1:30 pm – 4:30 pm): _____		
住宿選項 Applied Accommodation	<input type="checkbox"/> 單人房 single room <input type="checkbox"/> 雙人房 double room (shared)		
	<input type="checkbox"/> 自行安排 self-arrangement		
自費參訪 Applied Optional Excursion	<input type="checkbox"/> 方案 A Package A (July, 10) <input type="checkbox"/> 方案 B Package B (July, 17) <input type="checkbox"/> 方案 C Package C (July, 24)		
退費方式 Methods of Receiving Refund	<input type="checkbox"/> 簽領現金 Sign and receive the refund in cash at NCCU <input type="checkbox"/> 銀行匯款 Receive the refund by remittance ※ 確認匯款後，將以 e-mail 通知申請者，請確實填寫以下帳戶資料 The applicant will be notified via e-mail after the remittance has been made. Please fill in the blanks about your personal bank account accurately. 姓名 Full Name: _____ 國籍 Nationality: _____ 聯絡電話 Telephone: _____ 區號 Postal Code: _____ 地址 Address: _____ 銀行名稱 Name of Bank: _____ 分行名稱 Name of Branch: _____ 銀行帳號戶名 Bank Account Full Name: _____ 銀行帳號 Bank Account Number: _____ 銀行代碼 Swift Code: _____ 銀行郵遞區號 Bank Postal Code: _____ 銀行地址 Bank Address: _____ _____		
申請人簽章 Signature of Applicant : _____ 申請日期 Date : 2021 / ____ / ____			